


A Case Study of Admission process for First Year Classes.

Objective : To have hassle free process to admit students after HSC in all three streams.

Method: Usually online at the initial stage and later offline for verification of documents and for counselling.

The head of the institute plans the admission process for the first year classes as soon as the results of the H.S.C. Board is declared. The Prospectus is uploaded on the website as a ready reckoner for the students. The admission committee consisting of senior as well as junior staff take charge of duties assigned by the convenor. The notice with registration link is posted on the website and in the premises. Google forms are used for procuring relevant information from the students of both inhouse and outsiders. The technical team prepares the database. From the received forms the subjects preferred are noted and a merit list is generated. The list is displayed along with instructions for payment of fees. The list consist of the in-house/minority/ open category. The students approach college for the final admission process with relevant documents for the verification purpose. The admission team verifies forms and documents offline. If eligible they are advised to move ahead for the fee payment. The payment of fees is via net banking and an option of Demand draft is also provided. The receipt is generated immediately. Students who are unable to manage the online admission are taken care of when they visit college by the Registrar or by the Vice Principal. The original HSC mark sheets are collected by the office at the time of verification of the documents. 2020-2021 being pandemic year students were also permitted to submit scanned PDF copies of marksheets, leaving certificates and other relevant documents. Once 80-90% of the seats are filled the date for reopening the classes is announced. The class time table, roll call, choice of subjects offered and the date of orientation/reopening are displayed. The whole admission process is carried out as per the guidelines of the university and as a continual practice.

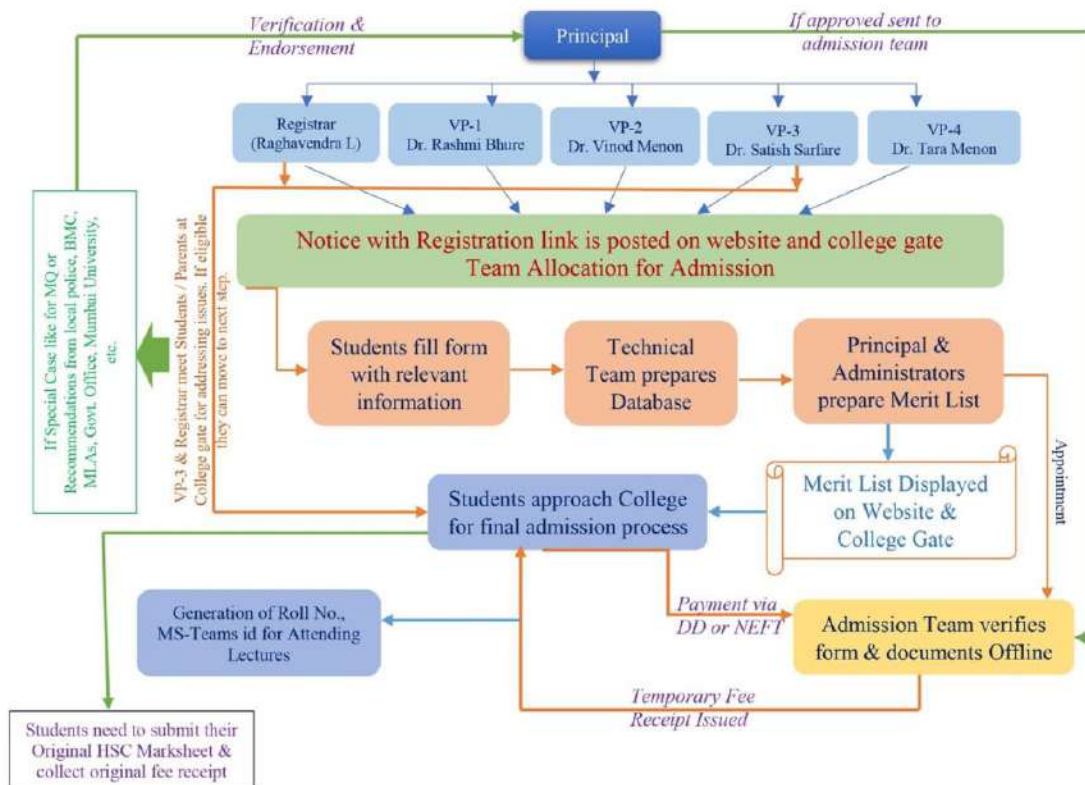
Website link: <http://www.siesascs.edu.in/admissions/admissions.php>



Principal
SIES College of Arts, Science &
Commerce (Autonomous)
Sion (West), Mumbai - 400 022.

Dr. Uma Shankar
Principal

Admission Management for Academic Year 2020-2021 (Degree College)



Note: All information regarding Students with respect to Time Table, Roll No., Examination Calendar, Holidays, etc. are displayed in the college website from time to time



PROSPECTUS 2020-2021



College of Arts,
Science &
Commerce

SIES

RISE WITH EDUCATION
AUTONOMOUS



NAAC REACCREDITED 'A GRADE' | BEST COLLEGE AWARD | UNIVERSITY OF MUMBAI



CONTENTS



College of Arts,
Science &
Commerce

SIES

RISE WITH EDUCATION
A U T O N O M O U S

PROSPECTUS 2020-2021

VISION & MISSION	4
OUR MANAGEMENT & PATRONS	5
WHAT THEY SAY	6
ABOUT US	9
CONVOCATION	11
RESULTS AT A GLANCE	13
ACADEMIC PROGRAMMES	15
COURSES OFFERED: JUNIOR COLLEGE	15
COURSES OFFERED: DEGREE COLLEGE	15
SIES CENTRE FOR EXCELLENCE	34
ACTIVITIES	37
ASSOCIATIONS	38
LEARNING RESOURCES & OTHER FACILITIES	40
MODE OF REFUND OF FEES	44
ATTENDANCE AND GRANT OF TERMS	46
RULES OF EXAMINATION	47
GENERAL INSTRUCTIONS	52



3

VISION

To facilitate a student centered environment where the intellectual, cultural, social, physical and recreational needs of the student are fulfilled.

QUALITY POLICY

“We believe that education is a tremendous responsibility and not just an activity.

We assume moral and social responsibility in every activity of ours as a matter of conscience.

We believe in sincere, honest and committed relationships with all our stakeholders

We dedicate ourselves to improving the quality of life in our own way by adopting the highest quality standards in imparting education to match the world’s best.

Our dedication to education is total”

MISSION

With a spirit of sincerity we:

- Foster an integrated character, imbued with high moral, social, ecological and spiritual values in students.
- Respect cultural and ethnic diversity in the community.
- Set high standards of academic, professional and societal performance.
- Empower students with leadership training skills to enable them to be agents of social change.
- Equip students with global competency.
- Develop inquisitive minds to inculcate a culture of research.



OUR MANAGEMENT

THE SOUTH INDIAN EDUCATION SOCIETY

The South Indian Education Society, founded in 1932, has made a significant contribution, during the past 86 years, to the cause of education. Our institution mission was set by our founder Shri M.V. Venkateshwaran in 1932.

“The society serves the cause of education and the educational needs of the common man of this cosmopolitan city.”

OUR PATRONS



Bharat Ratna
Dr A. P. J. Abdul Kalam
Former President of India



Padma Vibhushan
Dr. K. Kasturirangan
Ex-Chairman, ISRO, Former member of Parliament, Member Planning Commission & our alumnus and former teacher



Padma Vibhushan
Dr. R. Chidambaram
Principal Scientific Advisor to the Government of India

WE SEEK TO ACHIEVE OUR EDUCATIONAL MISSION BY

Focusing on modes of enquiry which **strengthen thinking skills**.

Providing extensive field experiences to **bring together theory and practice**.

Providing **library resources and services** to support the academic needs of the college.

Integrating **technological development** across the curriculum.

WHAT THEY SAY



**DELIGHTED TO VISIT SIES.
EXCELLENT INSTITUTION.
MY BEST WISHES.**

Bharat Ratna Dr. A.P.J. Abdul Kalam,
Former President of India



Was pleased to see the
enthusiasm and discipline of
the students.

Morarji Desai,
Former Prime Minister of India



**IT WAS A RARE HONOUR TO BE
AMONGST SUCH MOTIVATED
TEACHERS AND STUDENTS.
ONE FELT CHARGED TO GIVE TO
THEM ALL ONE HAD.**

Dr Kiran Bedi, IPS (Retired)



An admirable institution.
My sincere congratulations
on the very high standards
maintained.

N.A. Palkhivala
Eminent Constitutional Expert Former
Ambassador to U.S.





**NOSTALGIC AND EMOTIONAL TO BE BACK.
IT'S AN HONOUR SIES CONFERRED ON ME
BY INVITING ME. ALL THE BEST.**

Latha Venkatesh
Executive Editor @CNBCTV18News



I feel very proud of belonging to SIES School alumni and the present opportunity of coming in contact with my revered teacher was a unique experience.

Padma Vibhushan, Dr. K. Kasturirangan
Space Scientist



**THE SIES FACULTY AND STUDENTS
ARE VERY POSITIVE, BRIGHT AND
PROGRESSIVE.**

Sandeep Kulkarni
Actor & Director from Theater, Television & Films



Looking forward to a long and fruitful partnership to address the serious ecological and social justice problems our people face. I want to congratulate SIES for its contributions and hope its legacy long into the future.

Dr. Vandana Shiva
Nuclear Physicist and Environmentalist

ADMINISTRATION

PRINCIPAL



Dr. Uma M Shankar

VICE-PRINCIPAL, DEGREE COLLEGE



Dr. Rashmi
Bhure



Prof. Vinod
Menon



Dr. Satish
Sarfare

VICE-PRINCIPAL, JUNIOR COLLEGE



Mrs. Suchita Kale

REGISTRAR



Raghavendra
Lakshminarasimhan





The SIES Arts and Science College was founded in 1960 to serve the evergrowing educational needs of the students from North and Central Mumbai suburbs. The college was a gift of South Indians in Mumbai to the then newly-born state of Maharashtra. The Commerce Stream at the Degree level was started in 1980-81. Affiliated to the University of Mumbai, the college has an impressive strength of more than 6400 students drawn from all sections of this cosmopolitan city.

The SIES College of Arts, Science and Commerce Autonomous has entered its 60th year with great pride. Excellence in academics, holistic development of the students and inclusive education for the differently challenged are some of the commitments made by this institution.

The college owes its glory to the vision of our founders, the committed leadership of the management, the sincere dedication of the staff, both teaching and non-teaching, thousands of all those young students who have passed out of the portals of the college and the Fund of goodwill from all our well wishers and the community at large.

The college is a South Indian Tamil linguistic minority institution. The aims of the college as enunciated by the first Principal Late Prof. A.B.Shah were to train the student to become a good professional in his chosen discipline and to convert the confused, into a sober, rational and discriminating citizen by the time he leaves his sheltered existence to enter the wider world.

The heavy rush of students every year seeking admission to Junior and Degree Colleges indicates the popularity of the college in the city of Mumbai. Admission to the college is open to all and is strictly on merit. Excellent results at various and Board examinations and coveted awards & prizes bagged by the students is the hallmark of the college. It has made this college a name to reckon with in the academic and other fields.

HIGHLIGHT

RUSA - REPORT 2019-2020

The College was granted in the academic year 2018-2019 Rs. 5 crores grant for enhancing quality and excellence from the Rashtriya Uchchatar Shiksha Abhiyan (RUSA). The first instalment of Rs. 2.5 crores has been released under which in 2019-2020 the college has initiated the following academic activities and infrastructural projects –

- ▶ The Department of Humanities organised a two day International Inter-disciplinary Seminar on Mapping Indian Diaspora: Issues and Perspectives on 13th and 14th December 2019.
- ▶ The Department of Sciences organised a two day International Conference on Natural Products-Quality, Safety and Efficacy on 6th and 7th March 2020.
- ▶ Conducted 05 training programmes, 03 workshops and start up activities for students under the Nirmitee Kendra.

- ▶ Library –purchase of new books, journals and RFID security system.
- ▶ Renovated Academic Building.
- ▶ Renovated two Multimedia rooms & one Virtual Room classroom.
- ▶ Created Nirmitee Kendra.
- ▶ Creation of New Bio Analytical Lab and purchase of equipment's.
- ▶ Created two vertical garden walls.
- ▶ Renovated Physics, Psychology & Tally Lab.
- ▶ Renovated Girls & Boys Toilet on Ground, First & Fourth Floor.
- ▶ Purchased nine computers for online examination and seven printers for examination.



CONVOCATION



11





RESULTS AT A GLANCE 2018-2019							
Class	Appeared	Passed	Distinction	I st Class	II nd Class	Pass Class	School/ College %
XI ARTS	320	299	84	117	91	7	93.44
XI SCIENCE	638	616	145	284	181	6	96.55
XII ARTS	311	307	94	168	43	2	98.71
XI SCIENCE	608	579	116	284	179	0	95.23
FY BA Semester-II	303	242	0	40	144	58	79.87
SY BA Semester-IV	266	220	0	43	126	51	82.71
TY BA Semester-VI	186	166	2	67	94	3	89.25
FY BCOM Semester-II	233	181	0	19	59	103	77.68
SY BCOM Semester-IV	220	202	0	26	95	81	91.82

RESULTS AT A GLANCE 2018-2019							
Class	Appeared	Passed	Distinction	I st Class	II nd Class	Pass Class	School/ College %
TY BCOM Semester-VI	194	147	1	55	91	0	75.77
FY BSC Semester-II	416	325	0	87	72	166	78.13
SY BSC Semester-IV	285	248	0	98	75	75	87.02
TY BSC Semester-VI	231	185	3	122	60	0	80.09
FY BSC C.S. Semester-II	116	97	0	27	48	22	83.62
SY BSC C.S. Semester-IV	92	86	1	23	47	15	93.48
TY BSC C.S. Semester-VI	74	60	0	21	37	2	81.08
FY BSC B.T. Semester-II	43	39	0	25	10	4	90.70
SY BSC B.T. Semester-IV	40	34	0	18	10	6	85.00
TY BSC B.T. Semester-VI	31	29	0	23	6	0	93.55
FY BMM Semester-II	88	82	2	17	50	13	93.18
SY BMM Semester-IV	68	65	1	22	28	14	95.59
TY BMM Semester-VI	83	69	3	41	24	1	83.13
FY BMS Semester-II	89	88	1	49	25	13	98.88
SY BMS Semester-IV	89	86	4	46	32	4	96.63
TY BMS Semester-VI	93	91	9	62	20	0	97.85
FY BSC - IT Semester-II	95	82	1	33	12	36	86.32
SY BSC - IT Semester-IV	67	62	0	21	18	23	92.54
TY BSC - IT Semester-VI	70	67	0	40	27	0	95.71
M.SC. - Semester-II	71	59	3	51	5	0	83.10
M.SC. - Semester-IV	64	61	3	50	8	0	95.31
M.SC. - IT Semester-II	21	20	0	12	8	0	95.24
M.SC. - IT Semester-IV	11	11	0	3	8	0	100.00
M.SC. - BT Semester-II	20	19	0	18	1	0	95.00
M.SC. - BT Semester-IV	19	17	1	15	1	0	89.47
M.SC. - CS Semester-II	21	16	0	7	9	0	76.19
M.SC. - CS Semester-IV	16	16	1	15	0	0	100.00



ACADEMIC PROGRAMMES

JUNIOR COLLEGE

ARTS XI AND XII

English, Hindi / Marathi
/ French / Sanskrit /
Environmental Education /
Physical Education and Health
/Economics / Political Science
/ Psychology / Logic/ History

SCIENCE XI AND XII

English, Hindi / Marathi /
French / Sanskrit / Environmental Education /
Physical Education & Health/ Physics/ Chemistry
/ Mathematics & Statistics, Biology / Economics /
Information Technology*/ Electronics*/
Computer Science*
(*Self Financing Courses)

DEGREE COLLEGE

(Under graduate three year integrated degree course)

B.A.

- Economics
- Politics
- History
- Psychology
- Philosophy
- English
- Hindi
- Marathi
- French

B.SC.

- Physics
- Chemistry
- Mathematics
- Statistics
- Botany
- Zoology
- Microbiology
- Biochemistry

B.COM.

- Business Communication
- Mathematics & Statistics
- Commerce
- Business Economics
- Business Law
- Direct & Indirect Taxation
- Export Marketing
- Computer Systems & Applications
- Environmental Studies
- Advertising
- Economic Systems
- Computer Programming
- Accountancy & Financial Management
- Management Accountancy
- Auditing
- Cost Accounting

SELF FINANCING

- BA in Multimedia and Mass communication (BAMMC/BMM)
- Bachelor of Management Studies (B.M.S)
- B.Sc. (IT)
- B.Sc. Computer Science
- B.Sc. Biotechnology

POST GRADUATE DEGREE COURSES / DIPLOMA PROGRAMS

M.SC.

- Bioanalytical Science
- Biochemistry
- Biotechnology
- Botany
- Chemistry
- Computer Science
- Information Technology
- Microbiology
- Physics
- Zoology

ADMLT

(Advanced Diploma In Medical Lab technology),
One and half year Post graduate Diploma course affiliated to Maharashtra State Board of Technical Education

DOCTORAL PROGRAM

- Botany
- English
- Microbiology
- Politics
- Zoology
- Philosophy

COURSES BY DEPARTMENT OF COMPREHENSIVE EDUCATION

COURSES AFFILIATED TO UNIVERSITY OF MUMBAI

- a. Two year P.G. Diploma in Early Childhood Care & Education
- b. One Year P.G. Diploma in Guidance & Counselling

AUTONOMOUS COURSES

- a. One year P.G. Diploma in Special Education
- b. One year P.G. Diploma in Early Childhood Education
- c. One Year P.G. Diploma in Guidance & Counselling
- d. Short Term Course in Counselling
- e. Online Certificate Course in Mainstreaming Children with Special Educational Needs (SEN)



COURSES UNDER ACADEMIC AUTONOMY

Courses started under Academic Autonomy & successfully completed

2018-19

- Six months Certificate Course in Yoga - 10 students.
- Aquarium Setup and Maintenance - 25 students
- Translation Course in Hindi - 10 students
- Statistics R course (2 batches) - 25 students in each batch

2019-20

- Six months Certificate Course in Yoga - Yoga Upasana
- Concept based learning - Instrumentation and basic concepts in practicals in Biochemistry
- Aquarium Setup and Maintenance
- Translation course in Hindi
- Statistics R Course

- Six sigma training program
- Vedic Maths
- Prasthavana - 6 month course in Sanskrit (for beginners)
- 3 to 5 online courses (credit based)
- Characterization Techniques
- Cyber security
- Innovation course on training (Patenting) few online courses planned
 - Advance Excel
 - GST
 - Soft skills

Proposed Degree and Diploma courses in 2019-20

- M.Sc in Bioanalytical Sciences - 2 years Interdisciplinary Degree Course
- Post Graduate Diploma in Food Technology and Nutraceuticals - 1 Year Diploma

COURSES OFFERED - JUNIOR COLLEGE

XI ARTS & XII ARTS

COMPULSORY SUBJECT

- English
- Language - Hindi/ Marathi/Sanskrit/ French/Tamil
- Health & Physical Education
- Environment Education

OPTIONAL SUBJECTS (ANY ONE OF THE FOLLOWING GROUPS)

GROUP I	GROUP II	GROUP III	GROUP III
<ul style="list-style-type: none"> ▸ Economics ▸ Politics ▸ History/ English/ Hindi 	<ul style="list-style-type: none"> ▸ Economics ▸ Politics ▸ Psychology 	<ul style="list-style-type: none"> ▸ Politics ▸ Psychology/ History ▸ Philosophy/ English/ Hindi 	<ul style="list-style-type: none"> ▸ Philosophy/ Economics ▸ Psychology / History ▸ English/Hindi

XI SCIENCE AND XII SCIENCE

SUBJECTS OFFERED

- ▶ I - Language English
- ▶ II - Language - Marathi / Hindi/ Sanskrit/ French / (Students who have studied French upto X std. can alone opt for French)
- OR** Information Technology (I.T seats are limited)
- ▶ Mathematics and Statistics
- ▶ Chemistry
- ▶ Physics
- ▶ Environment Education
- ▶ Health and Physical Education

OPTIONAL SUBJECTS

- ▶ Biology / Economics (Limited Seats)
- ▶ Electronics / Computer Science (+2 Bifocal Subject)

INFORMATION TECHNOLOGY

Students opting for the subject of I.T and getting admission are exempted from second language and will have to select Biology

VOCATIONAL SUBJECTS

- ▶ Electronics / Computer Science
Students opting for Electronics or Computer Science and getting admission are exempted from second language and Biology or Economics.
Students having
 - i) Intermediate Drawing Certificate issued by Government of Maharashtra
 - ii) NCC/MCC/RSP Certificate from Deputy Director of NCC /MCC For RSP Certificate from Chairman, RSPAdvisory Committee & Jt. Commissioner of Police (Traffic), Mumbai
 - iii) Scout/ Guide certified by Maharashtra

State Bharat Scouts and Guide office
iv) Certificate in Sports at State level & above (which must be duly attested by the District Sports Authority, Mumbai, Malhotra House, Opp. G.P.O., Mumbai.)
Can get the benefit of additional marks in case if he/she has selected Vocational subject (Electronics/ Computer Science).
Admission to Vocational Subjects and Information Technology is purely on merit and also on the availability of seats.



REQUIREMENT AT THE TIME OF ADMISSION TO FYJC

1. Acknowledgment Slip
2. Completely filled in admission form with photograph affixed.
3. Original and attested xerox copy of X Std. Examination Mark statement.
4. Original and attested xerox copy of School Leaving Certificate
5. Original and attested xerox copies of all certificates mentioned under Vocational subjects (If you are opting for Vocational subjects)
6. Photo copy of Aadhar card
7. Since Vocational courses are coming under Non-Grant in aid, students granted admission to these courses will have to pay additional fees, which will be notified at the time of admission.
7. A Declaration Form for seeking admission under Linguistic Minority Category.
8. FULL FEES
9. Proof of Residence

GENERAL INSTRUCTIONS REGARDING ONLINE ADMISSIONS FOR FYJC

1. Submission & acceptance of the pre-admission form does not mean assurance of admission.
2. Incomplete admission forms will not be accepted.
3. Full name (in capital letters) Birth date, Birth place, Nationality and Caste should be written exactly as mentioned in school leaving certificate.
4. A counter foil will be issued to the student at the time of submission of pre-admission form. This counter foil should be preserved till the admission is finalised. The list of students selected for admission will be displayed.
5. Those students who do not secure admission by paying fees on the day, date and time specified will lose their claim for admission.

The Principal reserves the right to make necessary changes in the details of admission procedure depending on the circumstances prevailing during the days of admission.

Note: Any change in the above rule will be intimated in college NB and website

COURSES OFFERED - DEGREE COLLEGE

BACHELOR OF ARTS (B.A) FIRST YEAR - B.A

COMPULSORY SUBJECT

- Foundation Course
- Communication skills in English
- Language - Hindi/ Marathi / French

OPTIONAL SUBJECTS (Any One of the following groups)

GROUP I	GROUP II	GROUP III	GROUP IV
<ul style="list-style-type: none"> ▸ Economics ▸ Politics ▸ History/ English Literature/ Hindi Literature 	<ul style="list-style-type: none"> ▸ Economics ▸ Politics ▸ Psychology 	<ul style="list-style-type: none"> ▸ Politics ▸ Psychology/ History ▸ Philosophy/ English Literature/ Hindi Literature 	<ul style="list-style-type: none"> ▸ Philosophy/ Economics ▸ Psychology ▸ English Literature/ Hindi Literature

NOTE : (a) The subject/s which is /are to be taken as Major Subject/s i.e. 3/6 Units for the degree (at the TYB.A.) should necessarily be offered at the F.Y.B.A. and S.Y.B.A. levels. This includes languages as well.

SECOND YEAR - B.A

COMPULSORY SUBJECT

- Foundation Course

APPLIED COMPONENT (ANY ONE)

- Comparative study of Religion
- Demography
- Elementary Quantitative Techniques
- General introduction to Law
- Travel and Tourism

THE OPTIONAL SUBJECT GROUP

will continue as that opted at F.Y.B.A. with two papers in each subject.

THIRD YEAR - B.A

Any One Subject Of 6 Units Under Group I
Or Any Two Subjects Of 3 Units Each Under Group II.

GROUP I

- ▶English
- ▶Economics
- ▶Politics
- ▶Philosophy
- ▶Hindi
- ▶Psychology

GROUP II (3 UNITS EACH)

ANY ONE OF THE FOLLOWING

- ▶Economics and Politics
- ▶History and Politics
- ▶History and Philosophy
- ▶History and Economics
- ▶History and Hindi

BACHELOR OF SCIENCE (B.Sc) FIRST YEAR - B.Sc

COMPULSORY SUBJECT

- ▶ Foundation Course
Paper I

Any one of the following groups consisting
of 3 subjects (2 units each)

- ▶ CPM
- ▶ CPS
- ▶ CBZ
- ▶ CBMi
- ▶ PMS
- ▶ CZMi
- ▶ CPB
- ▶ CPZ

SECOND YEAR - B.Sc

COMPULSORY SUBJECT

- ▶ Foundation Course
Paper II

Any one of the combination of the following

- ▶ CP
- ▶ CB
- ▶ CZ
- ▶ PM
- ▶ PS
- ▶ MS
- ▶ BZ
- ▶ CMi
- ▶ BMi
- ▶ ZMi

Subject Code used in alphabetical order

Botany : B, Biotechnology : Bt, Chemistry : C,

Computer Science: CS, Mathematics : M, Microbiology : Mi,

Physics : P, Statistics : S, Zoology: Z



THIRD YEAR - B.Sc

Any ONE Subject of 6 units under Group I or any TWO Subject combination, 3 units each under Group II

GROUP I

- Chemistry
- Physics
- Mathematics
- Statistics
- Botany
- Zoology
- Computer Science
- Microbiology

GROUP II

- Chemistry - Biochemistry
- Biochemistry - Botany
- Biochemistry - Zoology
- Biochemistry - Microbiology

Applied Component (2 Units) : Compulsory for all students Any ONE of the following

- Electronic Instrumentation
- Drugs and Dyes
- Computer Programming
- Fishery Biology
- Horticulture and Gardening
- Web Design & Applications

POST GRADUATE COURSES & DOCTORAL PROGRAMS

Facilities for pursuing a Master's Program are available in the subjects of Computer Science, Bioanalytical, Biochemistry, Biotechnology, Botany, Information Technology, Inorganic Chemistry, Microbiology, Organic Chemistry, Physics and Zoology. The college is

recognized to enroll students for M.Sc. by research in the subjects of Biochemistry, Botany, Microbiology, Organic Chemistry and Zoology. The college also enrolls MA by research Philosophy

DOCTORAL PROGRAMS (P.H.D.)

Botany, English, Microbiology, Philosophy, Politics, and Zoology



BACHELOR OF COMMERCE (B.Com) FIRST YEAR SEMESTER I & II - B.Com

COMPULSORY SUBJECT

- | | |
|--|--|
| 1. Foundation Course Paper I & II | 4. Mathematical and Statistical Techniques |
| 2. Environmental Studies | 5. Commerce Paper I & II |
| 3. Accountancy and Financial Management Paper I & II | 6. Business Economics Paper I & II |
| | 7. Business Communication |

SECOND YEAR B.COM. SEMESTER III & IV - B.Com

COMPULSORY SUBJECT

- | | |
|--|---|
| 1. Foundation Course Paper III & IV | 5. Commerce Paper III & IV |
| 2. Business Law I & II | 6. Business Economics Paper III & IV |
| 3. Accountancy and Financial Management Paper III & IV | 7. Financial Accounting and Auditing V & VI |
| 4. Applied Component (Advertising I & II / Economic System I & II / Computer Programming I & II) | 7. Financial Accounting and Auditing V & VI |

THIRD YEAR B.COM. SEMESTER V & VI - B.Com

COMPULSORY SUBJECT

- | | |
|---|---|
| 1. Financial Accounting and Auditing Paper VII & IX | 5. Applied Component (Direct and Indirect Taxation) - I & II |
| 2. Financial Accounting and Auditing Paper VIII & X | 6. Applied Component (Export Marketing or Computer Systems and Applications) - I & II |
| 3. Business Economics Paper V & VI | |
| 4. Commerce Paper V & VI | |

SELF FINANCING COURSES

B.SC. INFORMATION TECHNOLOGY FIRST YEAR - B.Sc (IT)

FIRST SEMESTER

- Imperative Programming
- Digital Electronics
- Operating Systems
- Discrete Mathematics
- Communication Skills

SECOND SEMESTER

- Object Oriented Programming
- Microprocessor Architecture
- Web Programming
- Numerical & Statistical Methods
- Green Computing

SECOND YEAR - B.Sc (IT)

THIRD SEMESTER

- Python Programming
- Data Structures
- Computer Networks
- Database Management Systems
- Applied Mathematics

FOURTH SEMESTER

- Core Java
- Introduction to Embedded Systems
- Computer Oriented Statistical Techniques
- Software Engineering
- Computer Graphics and Animation

THIRD YEAR - B.Sc.(IT)

FIFTH SEMESTER

- Software Project Management
- Internet of things
- Advanced web programming

Elective I

- Security in Computing
- Linux System Administration

Elective II

- Enterprise Java
- Next Generation Technologies

FIFTH SEMESTER

- Software Quality Assurance
- Artificial Intelligence
- Business Intelligence

Elective I

- Principle of Geographic Information Systems
- Enterprise Networking

Elective II

- IT Service Management
- Cyber Laws



GUIDELINES FOR ELIGIBILITY

Ordinance 5051: A candidate for being eligible for admission to the Bachelor of Science - Information Technology shall have passed Std. XII Examination of the Maharashtra Board of Secondary and Higher Secondary Education or its equivalent with Mathematics and Statistics as one of the subjects and secured not less than 45% marks in aggregate in case of reserved category candidates.

OR Candidates who have passed Diploma in Computer Engineering / Computer Science/ Computer Technology/ Information Technology/ Electrical, Electronic. Allied branches/ Mechanical and Allied branches, Civil and Allied branches of Engineering are eligible for admission to the First Year of the B.Sc. (IT) degree course. However the Diploma should be recognized by the Maharashtra State Board of Technical Education or any other recognized government body. Minimum marks required is 45% aggregate for

open category candidates and 40% aggregate for reserved category candidates.

And Students with post HSC- Diploma in Computer Engineering / Computer Science/ Computer Technology will be eligible for direct admission to the second year of B.Sc. (IT). However the Diploma should be recognized by the Maharashtra State Board of Technical Education or any other recognized Government body.

Ordinance 5052 : Every candidate admitted to the Degree Course in the constituent/ Afiliated College/ recognized Institution conducting the course shall have to register himself/ herself with the University.

Ordinance 5053 : no common entrance test will be conducted. Admissions will be made on the basis of merit.

Ordinance 5054 : The course shall be a full time course. The Duration of the course shall be six semesters spread over three years.



25

BUSINESS MANAGEMENT STUDIES

Ordinance 3941: A candidate for being eligible for admission to the BMS Degree Course shall have passed XII Std. Examination of the Maharashtra Board of Higher Secondary Education or its equivalent examination at one sitting or Diploma in any Engineering branches with two years or three years or four years duration after the SSC conducted by the Board of Technical Education, Maharashtra State or its equivalent examination and should have secured not less than 45 % marks in the case

of general category and 40 % marks in the case of Backward Class candidates. Ordinance 3942: Every Candidate admitted to the Degree Course in the Constituent / affiliated college/ recognized institution conducting the course, shall have to register himself/ herself with the University.

Duration: Ordinance 3943: The Course shall be a full time course. The duration of the course shall be six semesters spread over three years.

FIRST YEAR - BMS

FIRST SEMESTER

- Core Courses
- Foundation of Human Skills
- Business Economics-I
- Ability Enhancement Courses
- Business Communication - I
- Skill Enhancement Course
- Foundation Course - I
- Elective Courses
- Introduction to Financial Accounts
- Business Law
- Business Maths

SECOND SEMESTER

- Core Courses
- Business Environment
- Principles of Management
- Ability Enhancement Courses
- Business Communication - II
- Skill Enhancement Course
- Foundation Course - Value Education and Soft Skill - II
- Elective Courses
- Principles of Marketing
- Industrial Law
- Business Statistic



SECOND YEAR - BMS

THIRD SEMESTER

- Core Courses
- FC III-Environmental Management
- Business Planning & Entrepreneurial Management
- Accounting for Managerial Decisions
- Strategic Management
- Ability Enhancement Courses
- Information Technology in Business Management - I
- Marketing Electives
- Consumer Behaviour
- Advertising
- Finance Electives
- Equity & Debt Market
- Corporate Finance

FOURTH SEMESTER

- Core Courses
- Business Economics-II
- Business Research Methods
- Ethics & Governance
- Production & Total Quality Management
- Ability Enhancement Courses
- Information Technology in Business Management – II
- Marketing Electives
- Integrated Marketing Communication
- Rural Marketing
- Finance Electives
- Strategic Cost Management
- Auditing

THIRD YEAR - BMS

FIFTH SEMESTER

- Core Courses
- Logistics & Supply Chain Management
- Ability Enhancement Course
- Corporate Communication & Public Relations
- Marketing Elective
- Services Marketing
- E-Commerce & Digital Marketing
- Sales & Distribution Management
- Customer Relationship Management
- Finance Electives
- Investment Analysis & Portfolio Management
- Financial Accounting
- Risk Management
- Direct Taxes

SIXTH SEMESTER

- Core Courses
- Operation Research
- Ability Enhancement Course
- Project Work
- Marketing Elective
- Brand Management
- Retail Management
- International Marketing
- Media Planning & Management
- Finance Electives
- International Finance
- Project Management
- Strategic Financial Management
- Indirect Taxes

BA IN MULTIMEDIA AND MASS COMMUNICATION FIRST YEAR - BAMMC

FIRST SEMESTER

- Effective Communication-I (EC-I)
- Foundation Course-I (FC-I)
- Visual Communication (VC)
- Fundamentals of Mass Communication (FMC)
- Current Affairs (CA)
- History of Media (HoM)

SECOND SEMESTER

- Effective Communication-II (EC-II)
- Foundation Course-II (FC-II)
- Content Writing (CW)
- Introduction to Advertising (ITA)
- Introduction to Journalism (ITJ)
- Media, Gender & Culture (MGC)

SECOND YEAR - BAMMC

THIRD SEMESTER

- Electronic Media-I (EM-I)
- Corporate Communication and Public Relations (CCPR)
- Media Studies (MS)
- Introduction to Photography (ITP)
- Film Communication- I (FCO-I)
- Computers and Multimedia-I (CM-I)

FOURTH SEMESTER

- Electronic Media-II (EM-II)
- Writing and Editing for Media (WEM)
- Media Laws and Ethics (MLE)
- Mass Media Research (MMR)
- Film Communication-II (FCO-II)
- Computer and Multimedia-II (CM-II)

GUIDELINES FOR ELIGIBILITY

Ordinance .5206: A candidate for being eligible for admission to the Degree course in Bachelor of Mass Media shall have passed XIIth Std. examination of Maharashtra Board of Higher Secondary Education or its equivalent from the Science, Arts or Commerce Stream



THIRD YEAR - BMM

FIFTH SEMESTER ADVERTISING

- Advertising In Contemporary Society- (ACS)
- Copywriting- (CW)
- Advertising Design- (AD)
- Consumer Behavior- (CB)
- Media Planning And Buying- (MP&B)
- Brand Building- (BB)

JOURNALISM

- Reporting- (REPO)
- Editing- (EDI)
- Features And Opinion- (F&O)
- Journalism And Public Opinion- (JPO)
- Indian Regional Journalism- (IRJ)
- Newspaper And Magazine Making- (NMM) (Project Paper)

SIXTH SEMESTER ADVERTISING

- Advertising and Marketing Research (AMR)
- Agency Management (AM)
- Financial Management for Marketing and Advertising (FMMA)
- Legal Environment And Advertising Ethics (LEAE)
- The Principles And Practice Of Direct Marketing (PPDM)
- Contemporary Issues (CI)
- Digital Media (DgM)

JOURNALISM

- News Media Management (NMM)
- Broadcast Journalism (BJ)
- Business and Magazine Journalism (BMJ) (Combination of Niche I and II)
- Press Law and Ethics (PLE)
- Issues in Global Media (IGM)
- Contemporary Issues (CI)
- Digital Media (DgM)



29

BSC (COMPUTER SCIENCE) FIRST YEAR

FIRST SEMESTER

- Computer Organising & Design
- Programming with Python-I
- Free and Open Source Software
- Database Systems
- Discrete Mathematics
- Descriptive Statistics and Introduction to Probability
- Soft Skills Development
- Practicals

SECOND SEMESTER

- Programming with C
- Programming with Python-II
- Linux
- Data Structure
- Calculus
- Statistical Methods and Testing of Hypothesis
- Green Technologies
- Practicals

SECOND YEAR - BSC (COMPUTER SCIENCE)

THIRD SEMESTER

- Theory of Computation
- Core JAVA
- Operating System
- Database Management Systems
- Combinatorics and Graph Theory
- Physical Computing and IoT Programming
- Skill Enhancement: Web Programming
- Practical I:
- Practical II

FOURTH SEMESTER

- Fundamentals of Algorithms
- Advanced JAVA
- Computer Networks
- Software Engineering
- Linear Algebra using Python
- .NET Technologies
- Skill Enhancement: Android Developer Fundamentals
- Practical I
- Practical II



THIRD YEAR BSC (COMPUTER SCIENCE)

FIFTH SEMESTER

ELECTIVE - I (Select any two)

- Artificial Intelligence
- Linux Server Administration
- Software Testing and Quality Assurance

Elective - II (Select any two)

- Information and Network Security
- Architecting of IoT
- Web Services

Skill Enhancement

- Game Programming
- Practical - I
- Practical - II
- Practical - III

SIXTH SEMESTER

ELECTIVE - I (Select any two)

- Wireless Sensor Networks & Mobile communication
- Cloud Computing
- Cyber Forensics

Elective - II (Select any two)

- Information Retrieval
- Digital Image Processing
- Data Science

Skill Enhancement

- Ethical Hacking
- Practical - I
- Practical - II
- Practical - III

BSC (BIOTECHNOLOGY)

FIRST SEMESTER

- Basic Chemistry I
- Bio-Organic Chemistry
- Biodiversity and Cell Biology
- Microbial Techniques
- Introduction to Biotechnology
- Molecular Biology and Genetics
- Societal Awareness
- Practicals

SECOND SEMESTER

- Basic Chemistry II
- Physical Chemistry
- Physiology and Ecology
- Genetics and rDNA Technology
- Microbial Techniques and Tissue Culture
- Enzymology, Immunology and Biostatics
- Globalization, Ecology & Sustainable Development
- Practicals

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31



THIRD SEMESTER

- Biophysics
- Applied Chemistry I
- Immunology
- Cell Biology and Cytogenetics
- Molecular Biology
- Bioprocess Technology
- Research Methodology
- Practicals

FOURTH SEMESTER

- Biochemistry
- Applied Chemistry II
- Medical Microbiology
- Environmental Biotechnology
- Biostatistics and Bioinformatics
- Molecular Diagnostics
- Entrepreneurship Development
- Practicals

FIFTH SEMESTER

Theory

- Cell Biology
- Medical Microbiology & Instrumentations
- Genomes and Molecular Biology
- Marine Biotechnology
- Biosafety

Practical

- Cell Biology + Medical Microbiology Instrumentation
- Genomes and Molecular Biology + Marine Biotechnology
- Biosafety

SIXTH SEMESTER

Theory

- Biochemistry
- Industrial Microbiology
- Pharmacology and Neurochemistry
- Environmental Biotechnology
- Agribiotechnology

Practical

- Biochemistry & Industrial Microbiology Pharmacology + Neurochemistry & Environmental Biotechnology (50M) + Project Work (50M)
- Agribiotechnology

On the job training: This should be taken up in the summer over a period of one month preferably in an immunology / veterinary / virology institute or a laboratory using recombinant DNA methods. The students should be assigned to assist a clinic (in a

hospital), a fermentation plant, brewery or bakery and watch the various stages in brewing & baking and post-fermentation processing. Prior arrangement must be made on the mode of interaction of the educational institute with the clinic and the industry.



NEW COURSES FROM 20-21

- ▶ Msc Data Science (Two year Masters programme)
- ▶ Bachelor of Capital Markets (Three year Integrated)
- ▶ Bachelor of Environmental Science (Three year Integrated)
- ▶ Bachelor in Packaging Technology (Three year Integrated)

COURSES BY DEPARTMENT OF COMPREHENSIVE EDUCATION

Subject to change as per university approval

MUMBAI UNIVERSITY AFILIATED COURSES

- a. Two year Diploma in Early Childhood Care and Education (DECCED)
- b. Post Graduate Diploma in Counselling (PGDC)

AUTONOMOUS COURSES

Early Childhood Teacher Education

- a. Post Graduate Diploma in Early Childhood Education (PGDECE)
- b. Diploma in Early Childhood Education (DECE)

Counselling Education

- a. Post Graduate Diploma in Guidance and Counselling (PGDGC)
- b. Certificate Course in Counselling (CC)
- c. Advanced Certificate Course in Counselling (ACC)
- d. Introduction to Counselling Skills (ICS)
- e. Certificate in Counselling Skills (CCS)

Special Education

- a. Post Graduate Diploma in Special Education (PGDSE)
- b. Online Certificate Course in Mainstreaming Children with Special Education Needs (SEN)

SIES CENTRE FOR EXCELLENCE A CENTRE TO MEET YOUR PROFESSIONAL NEEDS

The Centre for Excellence offers more than 70 career based value added courses. The main objective of the Centre is to ensure overall development of the students in professional courses and to train them as per the global needs. To acquire a job in this competitive world, only academic activity or a degree is not sufficient. The following courses are conducted under the banner Centre for

excellence in the college premises for the benefit of the students. We try to motivate students who enroll for the course and guide them in right career options.

Website: www.siesascs.edu.in

Email: siescentreforexcellence@gmail.com

Like our page <https://www.facebook.com/siescoe>

LANGUAGE PROFICIENCY CLASSES

INDIAN

- Tamil Certificate Course
- Telugu Certificate Course
- Gujarati Certificate Course
- Kannada Certificate Course
- Malayalam Certificate Course
- Sanskrit Certificate Course (Autonomous)

FOREIGN

- English Speaking Classes
- Japanese Certificate Course
- French Certificate Course
- Spanish Certificate Course
- German Certificate Course
- Chinese Certificate Course
- Korean Certificate Course

COMPUTER COURSES

- Web Designing
- Desktop Publishing (DTP)
- Web Animation
- Computer Hardware & Assembling
- Computer Hardware & Networking
- Advanced Excel
- Computer Basic Skill
- Computer Programming (C/C++/Java)
- Oracle, DBMS
- Embedded System (ES)
- VHDL / VLSI
- Personal Home Page – PHP
- Assembler Code



SELF ENRICHMENT PROGRAMME

- **Creative Art** – Decoupage, M-Seal, Punch Craft, Quilling, Pot decoration, Wooden Craft, Murals.
- **Painting Courses** – Kalamkaari, Coffee, Meenakari, Warli, One-stroke, Mug, Nib, Emboss, Glass painting.
- Calligraphy
- **Hobby Classes** – Chocolate Making, Candle Making, Cake Making
- Nail Art Course – Basic & Advanced
- Handwriting Improvement Course
- Personality Development Course
- Creative Writing Skills
- Soft Skill Programme

COLLABORATIVE VENTURES

- Financial Markets
- Commercial Banking
- IFRS - International Financial Reporting Standards
- Digital Marketing
- Certified Financial Planner
- Diploma in Banking
- **TRIZ LEVEL I Certification** – A systematic problem solving technique through TRIZ theory. (Develop new ideas/patent)
- Tally Management Course
- CAT / MHCET / GRE
- ACCA - Association of Chartered Certified Accountants (UK Based)

AUTONOMOUS COURSES / TRAINING PROGRAMMES

- UPSC - MPSC Foundation Course
- Certificate/Diploma in Creative Art
- Certificate/Diploma in Painting
- PG Diploma in Special Education + 8 more courses (ICE Dept.)
- R Software (Statistics Dept.)
- PG Diploma in Food Technology & Nutraceuticals. (Biochemistry Dept.)
- Entertainment Journalism (BMM Dept.)
- Capital Markets (Commerce Dept.)
- Vedic Mathematics – Speed Mathematics
- Diploma in Clinical Laboratory Science (DMLT Dept.)
- Yoga Upasana (Philosophy Dept.)
- Certificate Course in Hindi Translation
- PG Diploma in Hindi Journalism and Mass Communication (Hindi Dept.)



ONLINE COURSES

- NPTEL Online Certification (NOC) – Online courses by IIT Madras (HRD Ministry) – IIT Certification.
- Online Training for Civil Service Examinations (MPSC / UPSC)
- Fluent Life (English Speaking)
- Being PRO
- Online Special Education Needs (SEN)
- NSIM – SEBI – Finance/Derivative/ Equity
- **Online Skill Development Program (Univ. affiliated online course):**
 - Introduction to Financial Markets
 - Introduction to Financial Accounting
 - Diploma in Banking professional
 - Diploma in Equity Market Professional
 - Diploma in Accounting Professional
 - Diploma in Tax Professional
 - Diploma in Digital Marketing Expert

For details of all the above mentioned courses contact:

Ms. Mahalaxmi Nadar, Coordinator
Centre for Excellence, Gymkhana, Ground floor,
SIES College of Arts, Sciences and Commerce (Autonomous),
Sion (West), Mumbai – 400 022.
Email ID: siescentreforexcellence@gmail.com
Mobile: 9769040609



ACTIVITIES

NATIONAL SERVICE SCHEME (NSS)



The National Service Scheme (NSS) is an Government of India recognized - sponsored public service program conducted by the Department of youth Affairs and Sports of the Government of India. Popularly known as NSS, the scheme was launched in Gandhiji's Centenary year, 1969. The NSS scheme is aimed at developing student's personality through community service. Through their participation in community service, the students get acquainted with the task of Nation Building.

CULTURAL ACTIVITIES

VISIONS

Visions is the annual students cultural fest. This provides training in leadership, Management and Financial Planning and showcases youth talent at its best. The student volunteers organize several inter college competitions during this festival.



UTKARSHA

This is the Annual Literary Fest. Utkarsh is amalgamation of various activities and programmes organized by different departments of Degree, Junior College and the various Associations. Each department

organizes a host of workshops, live demonstrations and competitions where the students can show case their talent in both the literary and fine arts sections.

ASSOCIATIONS

- Commerce Association
- English Association
- Economics Association
- Hindi Association
- History Association
- Jigyasa
- Marathi Vangmaya Mandal
- Malayalam Association
- Philosophy Association
- Politics Association
- Psychology Association
- Rotaract Club
- Science Association
- Tamil Association
- Value Lab

Activities conducted by the above Associations are Seminars, Workshops, Guest Lectures, Exhibitions, Presentations, Industrial Visits,

Surveys, Group Discussions, Film Screenings, Role Plays, Skits, Ad Campaigns, Debates, Quiz, Elocutions, Essays, Slogan, Poster Making, Recitations, Nature trails, music, Creative writing, dance competitions, performances, etc.

Opportunities provided by these Associations enhance knowledge, develop desirable attitude, promote skills and healthy behavioral practices among students.

THE STUDENTS' COUNCIL

Constituted as per the guidelines of the University of Mumbai. It consists of class representatives, Lady representatives and student representatives of the NCC, NSS, Sports and Cultural activities. The Principal is the ex-officio chairman of the council.

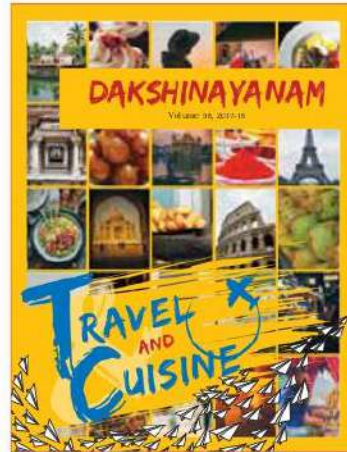


38

OUR PUBLICATIONS

DAKSHINAYANAM

Published annually, the college magazine provides an effective outlet for young talented students to get their original articles and creative work published. It is also a record of important events in the college and the success of our young achievers. The academic achievements of the teachers are also projected in this magazine. The Magazine received for the second time the M.V.Chandgadkar Trophy for best magazine in the City of Mumbai for its Vol.58 2017-18 edition.



SKYLINE

It is biannual newsletter started by the students of BMS. It features all the events and news happening in the college. It is a self-sustaining endeavor.



LEARNING RESOURCES & OTHER FACILITIES

PRAJNYA VISION - CENTRE FOR VISUALLY CHALLENGED STUDENTS

The Centre began functioning from the month of June 1979 and 30 Visually Challenged Students avail of the facilities provided. The Staff at the centre provide training in using computers and JAWS / Kurzweil software. Coaching is provided in English and the visually challenged students are motivated to speak in English. Notes are recorded in the center and provided in a digital format. Assistance is provided to students for completing their projects and class assignments. Newspapers and articles of interest are read aloud to the students. Arrangements are made for readers and writers. Student volunteers are assigned to the visually challenged students to ensure their academic wellbeing. AUSENCO Foundation from Australia have donated funds in 2013.

- Mr. Siddhant Shah from 'Access for all' foundation conducted a 'Heritage Walk in Churchgate on 29th December 2018.
- Mr. Krishnamurthy from Help the Blind Foundation (HTBF) distributed Scholarship

amounts of Rs. 10,000 to visually challenged students on 14th December 2018.

- A workshop on Collage Art was conducted by Mr. Siddhant Shah from 'Access for all' foundation on 25th August, 2018.
- A cooking session was conducted by Ms. Sushmeetha from Voice Vision on 17th July, 2018.
- Students participated in Enable India Workshop conducted in Victoria Memorial School on 14th & 15th June 2018.
- Smt. Samjuben Girdharlal Vora Educational Library For The Visually Challenged Students along with Student's Council, Rotaract Club and Cultural Association has conducted various events for holistic development of the students.



- The college conducted an eye check-up session for visually challenged students at KEM Hospital.

COUNSELLING CENTRE

Aimed at ensuring a stress free life for the students and helping them cope with anxieties and challenges the college has established the counseling center in collaboration with Disha-the professional counselors. Both personal and career counseling is available.

LABORATORIES

State of the art modern laboratories and 5 Computer Laboratories are available with latest software for students are available.



CANTEEN & NESTLE COUNTER

Relax, chat, share experiences and lecture notes over a cup of tea.

GYMKHANA

The College encourages promising young sportsmen and women by providing the Gymkhana, playground facilities and Coaching. Basket Ball, Badminton, Boxing, Chess, Cricket, Carrom and Table Tennis are our special areas of excellence. Our students have invariably kept the lag of SIES lying high at Inter-College, State, National and even International levels. Special coaching in Basketball, Boxing, Football, Taek-won-do, Cricket.



41

ISR

The Institution's Social Responsibility Cell has taken up the initiative of contributing towards the development of our nation by adopting a village Kawthewadi in Maharashtra. With a view to inculcate the value of social commitment in our college students and staff, the SIES has initiated this project to reach out to the underprivileged sections to financially empower them.

INTERNAL COMPLAINTS COMMITTEE

ICC has been constituted in the college since the academic year 2017-18 to prevent sexual harassment at work place. Following are the members of ICC - Vice Prin. Dr. Rashmi Bhure, Convenor, Khurshid Italia, Maria Fernandes, Vrushali Gupte Paralkar, Dinesh Pathak, Sarojini K., Anand Ambardekar.

NIRMITEE KENDRA (ECSH)

- 'Innovatia', a workshop for budding entrepreneurs was conducted on 9th of March, 2019. The resource persons for the workshop were Nandur Aparna Rao, Prof and E-cell head, IIT Powai and the E-cell head of IIT Powai and Mr. Bhushan Bopardikar, Vice President, Eight Roads Venture India and Mr. Keshav Arora, R2MI Ventures.
- Department of Philosophy in collaboration with RUSA funded Nirmitee Kendra organized a three-day Critical Thinking Inter Collegiate Workshop titled as 'CriThink' by Professor Bhausahab Rajaram B., Sri Sai University, Himachal Pradesh from 28th - 30th January, 2019.
- Department of Biochemistry in collaboration with RUSA funded Nirmitee Kendra and Center for Excellence organized

a "Workshop on Basic skills in Microsoft office" for the students of T.Y.B.Sc on 8th - 10th of January 2019.

- Workshops on softskills and stress-management were organized for SYBA, BCom and BSc students in January 2019.
- Self Defence workshop conducted.

GENDER SENSITIZATION CELL

Following the 1997 Guidelines given by the Supreme Court of India on the Vishaka Case the University of Mumbai set up the "University Women Development Cell (UWDC)" in 2001 with the prime purpose of making the University a gender-sensitive space, where all the employees, especially its women employees and students, could achieve their full potential. The college has followed the University Guidelines and has set up the Gender Sensitization Cell. The cell has actively promoted awareness on gender issues through film screening, workshops, competitions and street plays.

PLACEMENT CELL

Academic - Industry link is created by the cell, by maintaining the students' profile and coordinating with the corporate world. The cell makes an organized effort to put students in touch with reputed employers and also to train them in the writing of resumes and to acquaint them with the selection process of the corporate world.

THE STUDENTS' AID FUND

The Fund helps needy and deserving students with purchase assistance to pay term fees and books. Prescribed application forms are available in the College Office.





SCHOLARSHIPS & ENDOWMENT PRIZES

Various Scholarships & Endowment Prizes have been generously offered by well wishers, teachers, ex-students, neighbourhood community, trusts, senior citizens etc. which encourages excellence among the students.

STUDENTS' BOOK BANK

The student book bank distributes text books to the students belonging to economically weaker section of society.

COLLABORATION WITH NGOS / AGENCIES / EXTENSION SERVICES / SPECIAL RESEARCH PROJECTS

The college has collaboration with various national and international organizations and undertaking special projects which encourage research, analytical abilities, application and extension services. American Center, Majlis, Maharashtra State Commission for Women, Pollux Life Science, Actrecs, Indian Cancer Society, Praja Foundation have entrusted us for conducting the collaborated activities,

Research projects, National and International Seminars and Conferences.

GREEN INITIATIVES

College has a Herbal Medicinal Plant Garden, Rainwater Harvesting, Waste Management & Composting Project and Solar panels have been installed.

BOARD ROOM

Located on the Ground Floor this is a centralized facility for presentations and academic meetings.

SIES COLLEGE PAST STUDENTS' ASSOCIATION (P.S.A.)

The Association through its various activities has established a very close link with its Alma Mater. Hariharan, Shankar Mahadevan, Shreya Ghoshal, Justice F.M. Kode, Nirupama Mankad, Suma Shiroor, Major R. Parameshvaran, Late Capt. S. Srinivas among prominent alumni. Annual reunion meet is arranged by the PSA.



MODE OF REFUND OF FEES

FOR UNDER GRADUATE DEGREE PROGRAMMES

(Reference No.:/412 of 2008)0.2859

Refund of Tuition, Development and all other fees after cancellation of Admission. The candidates who have taken admission in under graduate programmes may request for refund of fees after applying in writing for cancellation of their admission to the

programme. The refund of fees as applicable shall be made by NEFT transfer to parent's SB Account only thereafter. The percentage of fees for the programme shall be refunded to the candidate after deducting charges as follows.

TABLE FOR FEE DEDUCTION ON CANCELLATION OF ADMISSION

Sr. No.	Period	Deduction Charges
1	Prior to commencement of academic term and instruction of the programme	Rs. 500/- lump sum
2	Upto 20 days after the commencement of academic term of the programme	20% of the total amount of fees
3	From 21st day upto 50 days after commencement of the academic term of the programme	30% of the total amount of fees
4	From 51st day upto 80th day after the commencement of the academic term of the programme or August 31st whichever is earlier	50% of the total amount of fees
5	From September 1st to September 30 th	60% of the total amount of fees
6	From 1 st of October	100% of the total amount of fees

Note: The total amount considered for the refund of fees from the commencement of academic term of the programmes includes the following-

1. All the fee items chargeable are as per relevant University circulars for different faculties (Excluding the programmes for which the total amount is fixed by other competent authorities).
2. The fees charged towards group insurance and all fee components to be paid as University share (including Vice – Chancellor's fund, University fee for sports and cultural activities, E-charge, disaster management fund, examination fee, N.S.S. cell fund and enrolment fee) are non-refundable if payment is made by college prior to the date of cancellation.



3. All refundable deposits (Laboratory, caution money, library, etc.) shall be fully returned

at the time of cancellation after deducting liability if any.

FOR POST-GRADUATE DEGREE PROGRAMMES

(Reference No.: UG/253 of 1996) 0.3574

1. The registration fee once paid for the postgraduate programme will not be refunded for any reason.
2. The tuition fee paid by a candidate for the programme in which he / she is registered as a post-graduate learner will be refunded to him / her if he / she leaves the said programme without attending any lectures, seminars or practicals, subject to a deduction of 20% of tuition fee there from the administrative charges. An application by the candidate for such refund will only be entertained if it is received by the Principal within fifteen days from the date of commencement of the lectures of the semester in which the fee is paid.

3. The tuition fee paid by the candidate for the programme in which he / she is registered as a post-graduate learner will be refunded to him / her if he / she leaves the said programme and joins another programme of this University for which he / she applied at the same time and the selection for the new programme of this University is made later, subject to deduction of 20% of the tuition fee there from for the administrative charges. An application is entertained if it is received by the Principal within fifteen days from the date of his / her paying tuition fee for the new programme.

ATTENDANCE AND GRANT OF TERMS

461. Attendance of learners is regulated by 0.119, 0.120 and 0.125

A. ORDINANCES 0.119, 0.120

The explanation issued by the university wide circular no. UD / 235 / 98 dated July 3, 1998 relating to 0.119 says that – ‘for granting of terms of 75% of theory, practical and tutorials (wherever prescribed) separately will be required, out of the total number of lectures, practicals and tutorials conducted in the term.

B. ORDINANCE 0.125

1. It states that ‘To keep a term at a college or recognized institution, learner must complete to the satisfaction of the Principal or the Head of Institution, the course of study at the college or institution prescribed for such terms for the class to which such learner then belongs’.
2. Learners who fail to maintain the condition of minimum attendance on account of bonaide illness, or any other reason which

is deemed right by the Principal, should apply in writing to the Principal, for leave of absence, prior or within two days from the date of commencement of such leave, failing which they will be treated as defaulters.

3. All applications for leave of absence along with medical certiicate, if any, should be submitted to the Principal and not directly to any teacher.

GENERAL RULES PERTAINING TO ATTENDANCE

1. Learners who request leave of absence from lectures / practicals/ tutorials for participating in sports, cultural, ‘Avishkar’ research convention or any other activities on behalf of the college should submit the application countersigned by the respective teacher incharge.
2. All decisions pertaining to grant of terms will be decided by an Attendance Committee duly constituted by the college.



RULES OF EXAMINATIONS

FYBA / BCOM / BSC AND SYBA / BCOM / BSC- AND TYBA / BCOM / BSC

Semester - I, II, III, IV, V, VI

Internal Examination - 40 marks

Semester End Examination - 60 marks.

POST-GRADUATE PROGRAMMES

FACULTY OF SCIENCE

M.Sc part I and Part II will have a 40 marks Internal component and 60 marks external component at the end of each semester I) Scheme of Examination The performance of the learners shall be evaluated in two parts. The learner's performance shall be assessed

by Mid Semester Examination with 40% marks in the first part and by conducting the semester End Examinations with 60% marks in the second part. The allocation of marks for the Mid Semester Examination and Semester End Examinations are as shown below-

a) Mid Semester Examination: 40% (40 Marks)

Sr. No.	Period	Marks
1	One seminar on curriculum assessed by teacher of the institution teaching PG learners / Publication of a research paper / presentation of a research paper in seminar or conference A. Selection of the topic, introduction, write up, reference: 15 Marks B. Presentation with the use of ICT: 15 Marks	30 Marks
2	Active participation in routine class instructional deliveries and	05 Marks
3	Overall conduct as a responsible learner, mannerism and articulation and exhibit of leadership qualities in organizing related academic activities.	05 Marks

b) Semester End Examinations: 60% (60 Marks)

i) Duration: These examinations shall be of 2.5 hours duration.

ii) Theory question paper pattern:

- There shall be five questions each of 15 marks.
- All questions shall be compulsory with internal choice within the questions.
- Question may be subdivided into sub-questions a, b, c... and the allocation of marks depend on the weightage of the topic.

► Students should secure 40% marks in both the Internal & External components separately as they are separate heads of passing.

II) Passing Standard The learners shall have

to obtain a minimum of 40% marks in aggregate for each course where the course consists of Internal Assessment and semester End Examination.

SCHOLARSHIPS AND FREESHIPS

a. Government Scholarships

1. SC / ST / NT / VJ / OBC / SBC Scholarship
2. State / National Open Merit Scholarship
3. Physically Handicapped Scholarship

b. Government Freeships

1. SC / ST / NT / VJ / OBC / SBC Freeship
2. EBC / PTC Freeship
3. Ex-Servicemen Freeship
4. CIDCO Stipend

Sr. No.	Name of the Scholarship/ Freeship	Eligibility	Necessary Documents
1.	Government of India Scholarship (SC / ST / NT / VJ / OBC / SBC Learners)	Who have passed the last examination and annual income is not more than Rs. 1,00,000/- (For NT /VJ / OBC /SBC) Rs. 2,00,000/- (For SC / ST).	<ol style="list-style-type: none"> 1. Caste Certificate from collector office 2. Income Certificate (From Tahsil Office) 3. Attested photocopies of S.S.C. and previous year's marksheets in duplicate 4. Non Creamy Layer Certificate (For NT /VJ I SBC / OBC) 5. Attested photocopy of Ration Card 6. Passbook of Bank of India 7. Attested photocopy of Aadhaar Card 8. Domicile Certificate
2.	National Merit Scholarship	Who have passed H.S.C. examination securing more than 60% marks or who were receiving this scholarship in the last academic year is eligible. The learners must submit their progress report before July 30.	<ol style="list-style-type: none"> 1. Income Certificate from the concerned authorities in duplicate 2. Attested photocopies of H.S.C. and previous year's marksheets in duplicate 3. Attested photocopy of Aadhaar Card 4. Ration Card Xerox copy



Sr. No.	Name of the Scholarship/ Freeship	Eligibility	Necessary Documents
3.	State Government Open Merit Scholarship	Who have passed H.S.C. examination securing more than 60% marks. The learners must submit their progress report of the last year.	<ol style="list-style-type: none"> 1. Attested photocopies of H.S.C. and previous year's marksheets in duplicate. 2. Attested photocopy of Aadhaar Card 3. Ration Card Xerox Copy
4.	Physically Handicapped Scholarship	Who are physically handicapped having a certificate (Minimum 40%) by the concerned Civil Surgeon and minimum 40% marks in last examination.	<ol style="list-style-type: none"> 1. Medical Certificate in the prescribed forms 2. Income Certificate (From Tahsil Office) 3. Attested photocopies of previous year's marksheet in duplicate 4. Attested photocopy of Ration Card. 5. Attested photocopy of Aadhaar Card
5.	Scholarship for the Ex-Servicemen's Sons / Daughters / Wife / Widow	Sons / daughters / wife / widow of Ex-serviceman	<ol style="list-style-type: none"> 1. Written bond on a prescribed forms 2. Certificate as a Ex-Serviceman and Identity Card 3. Attested photocopies of previous year's marksheet in duplicate 4. A certificate by the concerned Principal stating that the learner was receiving this scholarship in the previous year 5. Attested photocopy of Aadhaar Card
6.	Post Matric Scholarship for Learners of Minority Community (Muslim, Sikh, Christian, Buddhist and Parsi)	The minority learners who have not secured not less than 50% marks or equivalent grade in the final examination and the annual income of whose parent's / guardian's from all sources does not exceed Rs. 2,00,000/-	<ol style="list-style-type: none"> 1. Cast Certificate 2. Income Certificate (From Tahsil Office) 3. Attested photocopies of the marksheet of previous year's examination in duplicate 4. Domicile Certificate 5. Attested photocopy of Ration Card 6. Passbook of Bank of Maharashtra 7. Attested photocopy of Aadhar Card



Sr. No.	Name of the Scholarship/ Freeship	Eligibility	Necessary Documents
7.	Government of India Freeship (SC / ST / NT / OBC / SBC / Learners)	Who have passed the last examination and annual income is a) More than Rs. 2,00,000/- for SC/ST learners. b) More than Rs. 1,00,000/- and not more than Rs. 4,50,000/- for NT / VJ / OBC / SBC learners.	1. Cast Certificate 2. Income Certificate (From Tahsil Office) 3. Attested photocopies of S.S.C. and previous year's marksheets in duplicate 4. Non-Creamy Layer Certificate (For NT / VJ / SBC / OBC) 5. Attested photocopy of Ration Card 6. Passbook of Bank of India 7. Attested photocopy of Aadhar Card
8.	Scholarship for Physics and Mathematics Subject	Who have passed H.S.C. examination securing more than 60% marks in Physics or Mathematics subject and offer this subject up to degree level.	1. Attested photocopies of H.S.C. and previous year's marksheets in duplicate 2. Attested photocopy of Aadhar Card
9.	Economically Backward Class (E.B.C)	Fees concession is given to the learners. The annual income of the parents should not be more than Rs. 1,00,000/- per annum.	1. An Income Certificate endorsed by Government Gazetted Officer or Tahsildar / Sarpanch 2. Attested photocopy of Aadhar Card
10.	CIDCO Stipend	The sons and daughters of the parents who belong to the CIDCO project affecting person are eligible to apply.	1. Income Certificate from the concerned authority. 2. Certificate regarding the possession of land on 7/12 form. 3. Award Copy. 4. C.C. form 5. Attested photocopy of Previous Year's Marksheet

Note: Learners who have taken the admission with SC / ST / NT / SBC / OBC / Scholarship / Freeship facility and want to cancel their admission during the academic year have to pay the fees from the date of admission to the date of cancellation of admission as prescribed by the University





- SEAT provides full scholarship to deserving students for various programmes
- SEAT was inaugurated by Bharat Ratna Dr. APJ Abdul Kalam on 15th August 2008
- Grants can be donated back by the student at their option after they start earning.
- 500 SIES students across all the institutions to benefit every year
- Required documents:
 1. Student's Marksheet
 2. Photocopy of the students' passbook
 3. Photocopy of students' cancelled cheque
 4. Residential proof
 5. Parent's Income certificate

GENERAL INSTRUCTIONS

ACADEMIC YEAR 2020-21 BEGINS FROM XXTH JUNE 2020

For smooth conduct of academic and administrative activities, students and parents are requested to cooperate and follow the instructions/rules and regulations of the University of Mumbai and the college which are as follows:

All admission procedures and fee structure will be as per the guidelines of the University of Mumbai.

1. a. Admissions are provisional until all the necessary documents (like Original Mark sheets, attested copy of Mark sheets, Original Leaving Certificate, attested copy of Leaving Certificate, Eligibility and Transfer Certificate (wherever applicable) photographs etc. are submitted to the college office, verified and endorsed.
b. For FY B.A. / B.Sc. / B.Com. the students must complete the Enrollment procedure for the conformation of their admission.
2. On securing admission every student shall obtain an Identity card and a Library Card. No student shall be permitted to enter the college premises without a valid Identity card. Every student shall daily wear his/her Identity Card while being present in the college premises.
3. Students are allowed to attend lectures in the college only for the subjects for which they are enrolled.
4. Cancellation of admissions Cancellation of admissions will be done as per the norms of the University of Mumbai. If no intimation regarding cancellation of admission is received by the Principal in writing till the beginning of the Second Term, the full fees for the Second Term will be charged.
5. Refund of fees for the Degree College shall be as per rules of the University of Mumbai.
6. For the cancellation of admissions and refund of fees, the Identity Card, the Library Readers' Cards (if issued) and the Fee Receipt shall be surrendered to the college office along with the application of refund.
7. Caution Money and Library Deposit will be refunded (if not forfeited for any reason) to a student when he/she ceases to be a student of the college, provided
 - a. It is certified that he/she owes no money to the college.
 - b. He/she has no library books or any other college property in his/her possession.
8. The Caution Money and Library Deposit will be refunded only on the dates notified by the college. A prescribed form for the refund of fees is available in the college office.
9. Students applying for testimonials, transcripts, certificates or any other document certification by the Principal should first contact the Registrar in the college office.
10. Those requiring certificates, recommendations or testimonials with reference to their performance, progress



and participation in a subject or activity should apply to the concerned Head of the Department or the Coordinator incharge.

EXAMINATIONS AND EVALUATION

1. Examination will be conducted as per credit base system for all courses Under this scheme, in each semester, students will be evaluated through internal assessment, consisting of class tests, assignments and projects, (for 40%) and semester end examination (for 60%). For Regular Degree Courses there will be two semester end examination per year. It is compulsory for every student to be present for internal evaluation and Semester End examination as per schedule announced in each Semester. Students should also note that each (internal evaluation and semester end examination) is a separate head of passing.
2. The standard of passing, rules of gracing and the benefits of ATKT (i.e. Allowed To Keep Terms) will be as per the rules of University of Mumbai.
3. Verification/Revaluation of answer books is provided as per the University Circular No. Exam/VCD Colleges/(RevNer) /603 of 2005.
4. A student can appear for the examination only for the subjects allotted to him/her.
5. The details regarding schedule of Examinations, Results, Verification and Revaluation will be displayed on the College Notice Boards from time to time.
6. Eligibility for promotion to higher class will be as per examination circulation

USE OF UNFAIR MEANS

A student found to have used Unfair Means in the examination will be dealt with as per the provisions laid down under Section 7 of the Maharashtra University Act

CODE OF CONDUCT

1. The conduct of students in the college shall be such that it will not interfere with the orderly administration and discipline in the college, or cause any disturbances to fellow students.
2. Students are expected to come to the college decently attired. If a student's dress, in the opinion of the Principal and staff members, is indecent and is detrimental to the best interests of the college, appropriate disciplinary action may be taken against such a student.
3. Ragging in any form is strictly prohibited in and around the campus and is punishable under law as per the Supreme Court decision.
4. Use of Mobile Phones is permitted only in the college canteen or Gymkhana or Cloak Rooms.
5. Co-curricular and extra-curricular activities of the college would be conducted by the Chairpersons of Associations or Conveners of various committees with the help of student secretaries. No Associations/ Organisations/ Societies shall be formed in the college without the prior permission of the Principal.
6. Any official information related to college will be released to Media only with the prior permission of the principal
7. Any external interference in college

functioning and administration will not be permitted.

8. Students will participate in the Industrial visits/Excursions/Study Tours at their own risk and will not hold the college responsible for any undue incidents or claim compensation for damages arising out of it.
9. Students are expected to take care of the college property and to help in keeping the premises clean. Damage to the property of the college e.g. spitting, disfiguring walls, doors, breaking furniture, fittings, glasses is a breach of discipline and will attract severe punishment.
10. Students are advised to carry with them their books, valuables and other belongings whenever they leave their

classrooms/laboratories / library. The college is not responsible for any loss of students property. Those who ind lost property should deposit in the college office. The owner should claim the lost property at the college counter on the following day after due identification.

11. Students are expected to read the Notice Boards daily for academic and administrative information.
12. Smoking/ Spitting In the College Premises Is Strictly Prohibited.
13. Sexual Harassment Is A Punishable Offence.
14. Matters not covered under the above mentioned instructions/rules and regulations shall rest with the discretion of the Principal.





First Year Admission 2020-2021
(Degree & Junior)

PROSPECTUS NO.: SIESASCS

Note:

1. Prospectus number should be entered by the student while filling online form as stated above in the space provided. (ie. for eg. SIESASCS 00001)
2. Students should tear this perforated form and attach with the hard copy of the form while submitting.
3. Admission form will not be accepted on any ground if student do not comply with the point number 2 above.
4. Website: www.siesascs.edu.in

Student's Signature

Parent's signature

PROSPECTUS NO.: SIESASCS

Acknowledgement for the receipt of the form - (for office use only)

Received from Mr./Ms. _____ online admission form
for the * First year Degree college _____ course /
* First year Junior college _____ course for
the academic year _____

Date: _____

Receiver signature

**strike off if not applicable*

55



Application for cancellation of Admission

Note:-

- A) Refund will be made by NEFT transfer in the Student / Parent's bank account.
- B) Submit a photocopy of the cheque slip of the Student / Parent's bank account and original fee receipt along with the cancellation form.
- C) The cancellation form will not be accepted without Student's signature, original admission fee receipt and a Xerox copy of bank details.

Date:- _____

Name of the Student:- _____

Address:-

Telephone:- _____ Mobile:- _____

To,
Principal,
SIES College of Arts, Science & Commerce
Sion West, Mumbai 400 022

Madam,
I sought admission to the Class _____, (Subject _____) Div. _____,

Roll No. _____ in your college and paid the fees as detailed below

- 1. Rs. _____ vide Fee receipt No.:- _____ Dated _____
- 2. Rs. _____ vide Fee receipt No.:- _____ Dated _____

I request you to cancel my said admission to above class and refund to me the fees permissible under the prescribed rules.

Yours Faithfully

(Student's Name & Signature)

Acknowledgement of Cancellation

SIES College of Arts, Science & Commerce, Sion West, Mumbai 400 022

Received an application dated _____ for cancellation of admission of Mr./ Mrs. _____ to the _____ Class with original Receipt No. _____ dated _____

Dated: _____

Receiver's Signature

57





SIES SHALL BE AMONGST THE MOST ADMIRABLE ACADEMIC INSTITUTIONS IN INDIA

WHAT DOES ADMIRATION MEAN?

A feeling of wonder, pleasure or approval.

The act of looking on or contemplating with pleasure

Approval, esteem, regard, affection, veneration, honor, idolization, reverence - synonyms for admiration

OUR ADMIRATION SHALL FLOW FROM

The quality of our efforts in the field of education

The quality – the reach, the expanse and sweep of our academic services

Our respect for 'Law' at all times

The creation of an SIES Family where a full family tree would have experienced SIES as students

WHAT DOES THAT CONVEY FOR SIES?

We shall confine ourselves to our core competence i.e. universalising education

We shall redefine the boundaries of our activities beyond Mumbai, Navi Mumbai to India

We need not be 'BIG' but shall endeavour to be the 'BEST'

We shall be 'Admired' for our activities in life learning process through 'Education' The admiration shall come from all stakeholders – students, staff, society

Our scale of admiration shall be based on the value addition we provide during the student days

We shall ever remain 'Student centric' for we have no existence without them

IT'S HALF WAY THROUGH OUR CENTENARY IN 2032

Phase I - GOALS

Student strength to reach over 50,000

SIES – University for Higher education

All institutions accredited at the highest grade 'A' for e.g. in NAAC

Socially responsive education. Beyond the classrooms or social media. 'ISR' the dominant face of SIES. A Good share of admiration from ISR.

Most vibrant network of Alumni, Past Teachers and Staff, present human resources creating the vast SIES Family.

Phase II – Goals and action plan in 2022



THE IDENTITY FOR ANY SIES INSTITUTION

A distinct logo within the SIES logo

A value lab < An ISR Department

A Past Student's Association within the institution without separate legal existence

An active forum for parents and teachers

Capitation Free Merit based student enrollment at all levels

Highest accreditation from a National Agency

Research unit



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